



HRANT DINK FOUNDATION ARMENIA-TURKEY FELLOWSHIP SCHEME REGULATION

What is the Turkey-Armenia Fellowship Scheme?

1. The Hrant Dink Foundation establishes the Turkey-Armenia Fellowship Scheme with a view to promote cross-border affiliation and cooperation of professionals from the two neighbouring countries within the framework of the programme *Support to the Armenia-Turkey Normalisation Process* funded by the European Union.
2. The Turkey-Armenia Fellowship Scheme aims to enable **cross-border learning opportunities** in areas where exchange of expertise and lasting cooperation is much needed, such as - and not limited to - **academia, civil society, media, culture and arts, translation and interpreting/language-learning and law**.
3. Thanks to the European Union funding, the Fellowship Scheme will offer **18 professionals** from Armenia and Turkey the opportunity to **live and follow a specific programme at a specific host organisation** in the neighbouring country for **4 to 8 months**. Hrant Dink Foundation aims to seek additional funds to increase the number of fellows to be supported by the Scheme.

Who can benefit from the Fellowship Scheme?

4. Any individual holding citizenship of Armenia or Turkey, any individual legally residing in Armenia or Turkey will be eligible to benefit from the Fellowship Scheme as a 'Fellow'. The Fellowship Scheme will only accept applications from individuals above 18. Fellowship Scheme primarily targets academics, journalists, researchers, civil society activists, young professionals, artists, translators and interpreters, lawyers and legal experts, amongst others.
5. Any academic institution, media outlet, research centre, think tank, civil society organisation, art centre/ museum, professional organisation, law office or other relevant organisation registered/based in Armenia or Turkey will be eligible to benefit from the Fellowship Scheme as a 'Host Organisation'.

What is the Scope of the Fellowship Scheme?

6. The Fellowship Scheme will support actions in the areas where exchange of expertise and lasting cooperation is much needed, such as academia, civil society, media, culture and arts, translation and interpreting/language-learning, law. In essence, the Fellowship Scheme seeks to establish and sustain professional ties, to produce tools, mechanisms and platforms that will serve for long-term cooperation between Armenia and Turkey.
7. Each Host Organisation will offer a preliminary fellowship opportunity for the Fellow. The specific scope of each fellowship will be finalised in line with the expectations of the Hosting Organisations and Fellows.

8. Language course is an essential part of the Fellowship Scheme. During the fellowship, fellows will take language courses to learn the basics of one of the languages spoken in the neighbouring country.

Which Costs are Covered by the Fellowship Scheme?

9. The Fellowship Scheme will cover Armenia-Turkey **round-trip travel costs**, visa and residence permit, travel/health insurance, **accommodation**, **monthly allowance** and language course fees of the selected Fellows.
10. Costs of international travels needed for fellows travel to the neighbouring country, insurance costs and language course fees will be paid directly by the Hrant Dink Foundation to the relevant service provider. Fellows will receive monthly allowance from the Hrant Dink Foundation to cover their subsistence, local travels, and accommodation during their fellowship in the neighbouring country. The monthly allowance amount will be determined by the Hrant Dink Foundation in accordance with and limited to the Fellowship Scheme budget approved by the European Union.
11. The Fellowship Scheme will not cover any other fellowship costs including 3rd party liability.

Identification of Host Organisations

12. Any organisation from Armenia and Turkey interested in and committed to host a fellow from the neighbouring country can approach the Hrant Dink Foundation by proposing a specific programme of fellowship. Academic institutions, media outlets, research centres, think tanks, civil society organisations, art centres/ museums, professional organisations, law offices or other relevant organisations registered/based in both countries will be specifically encouraged to take part in the Fellowship Scheme as Host Organisations.
13. Host Organisations can be based in any city or province of Armenia and Turkey.
14. Consortium members implementing the EU-funded programme *Support to the Armenia-Turkey Normalisation Process* can also host Fellows in case they propose specific fellowship programme.
15. Host Organisations will be required to provide the following facilities:
 - Working space for the Fellow
 - Resources, communication means and materials sufficient to carry out the proposed programme/tasksSupport structures to the Fellow:
 - The Host Organisation will assign a specific staff member, who will support and monitor the activities of the Fellow throughout the specific fellowship.
16. Hrant Dink Foundation will compile and announce the list and programme of all interested Host Organisations that offer hosting for fellow candidates on the website of the Foundation. (www.hrantdink.org).

Application Process for Fellows

17. Hrant Dink Foundation will make a call to invite professionals from both countries to apply for a Fellowship Opportunity in the neighbouring country. The call will include information

on each fellowship opportunity including the fellowship description, fellowship duration and expected profile of fellows.

18. Any individual who is interested to become a Fellow should apply to the Hrant Dink Foundation by filling in the Fellowship Application Form in English and submitting his/her CV, two reference letters as well as any additional documents that may be requested by the corresponding Host Organisation s/he is applying for.
19. In their application, candidates should indicate three Host Organisations in the neighbouring country based on their preference. The candidates should make this ranking in line with their own priorities and they should write one paragraph to explain the reasons for each 3 preference.
20. In case there are interested candidates who are willing to pursue a specific fellowship yet cannot find a relevant Host Organisation in the neighbouring country, they can submit applications by proposing a specific fellowship/project idea without indicating any listed Host Organisation.

Selection Process

21. Hrant Dink Foundation project team will compile all incoming applications and will do a technical assessment to check if the application forms are complete. When necessary the project team will also contact the applicants and/or reference persons mentioned in the applications. Following the technical assessment, eligible candidates will be called for an interview by the Hrant Dink Foundation.
22. Following the interviews, the application forms, CVs, applicants preference of Host Organisations and the interview notes will be forwarded to the corresponding Host Organisations by the Hrant Dink Foundation project team.
23. The Host Organisations, if they wish so, may ask for an interview with the candidates. In this case, one representative from the Hrant Dink Foundation will be present during the interviews with a view to observe compliance to the overall objective of the programme *Support to the Armenia-Turkey Normalisation Process* and share the interview notes with the 'Selection Committee' when necessary.
24. Once they complete their assessment, the Host Organisations will provide the names of their preferred fellow and an alternate fellow to the Hrant Dink Foundation. Hrant Dink Foundation will compile the fellow preferences of all Host Organisations and will identify the match between the Fellows and the Host Organisations.
25. Turkey-Armenia Fellowship Scheme, funded by the European Union, has a limited budget which will offer support to a total of 18 fellows from both countries. Turkey-Armenia Fellowship Scheme will be able to support maximum one fellow per each Host Organisation. In case more than 18 candidates are matched with Host Organisations, a 'Selection Committee' with members from Turkey and Armenia will determine the ultimate 18 Fellows.
26. The final selection of the Fellows will be done by the Selection Committee in consideration of the following selection criteria:
 - Contribution to the overall objective of the programme *Support to the Armenia-Turkey Normalisation Process*
 - Compliance with the expectations and the profiles announced in each

fellowship opportunity

- An effort will be made to ensure the diversity of Fellows in terms of gender, age, experience and field of expertise.

27. Once Fellows for specific Host Organisations are identified, selection results will be published on the website of the Hrant Dink Foundation (www.hrantdink.org).
28. The applicants, who were not selected, will be informed by the Hrant Dink Foundation project team by e-mail within the same timeframe as the announcement of fellows.

Roles and Responsibilities of Fellows, Host Organisations and the Hrant Dink Foundation

29. Fellowships will start only after the signing of a trilateral Fellowship Agreement by all parties, the selected Fellow, Host Organisation and the Hrant Dink Foundation.
30. The selected fellows will be obliged to confirm their availability for the fellowship with the Hrant Dink Foundation, provide a signed copy of the Fellowship Agreement and copy of their passports to the Hrant Dink Foundation and participate in the orientation workshop in their home country prior to departure as well as in an evaluation meeting by the end of the fellowship. The Fellow will also prepare an activity report by the end of the fellowship.
31. Hrant Dink Foundation in liaison with the Host Organisations will arrange insurance, accommodation, language course for the Fellows, will assist with visa/residence permit applications.
32. Host Organisations will offer working space, resources, communication means and materials sufficient to carry out the proposed programme/tasks and also assign a specific staff member as stated in the Article 15.
33. For further questions and assistance, Fellows may also contact the Hrant Dink Foundation project team.

Fellowship Scheme Timeline

34. Hrant Dink Foundation will publicly announce the Fellowship Opportunities within June 2014. The call for fellows will be open throughout June-July 2014 with deadline for applications being July 31st, 2014. Fellows will be selected and announced within August 2014.
35. The exact dates and duration of each Fellowship will be determined jointly by the selected Fellow and Host Organisation, subject to the approval of the Hrant Dink Foundation, in accordance with the available budget allocated by the Foundation. However, the duration of fellowships cannot be less than 4 months and longer than 8 months. The final date for all activities within the scope of the Fellowship Scheme is May 30th, 2015.